

## Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 2/4/2004
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Thelma Hayter, DMH  
**Scribe:** Evelyn Woodard  
**Date:** 2/4/2004  
**Time:** 10:00AM TO 1:00PM  
**Location:** Crossroads, Conference Room 3

### Attendees

#### Name

##### IPRS Core Team

Gary Imes	Debra Merrill	Evelyn Woodard
Betty Cogswell	Joyce Sims	
Rick DeBell	Bobby Minish	
Thelma Hayter	Cathy Bennett	
Jeffrey Poole	Paul Carr	
Cheryl McQueen	Kellie Fessler	

##### Area Programs

Albemarle	Edgecombe-Nash	Pathways	Rockingham
Catawba	Foothills	Sandhills-Randolph	
Centerpoint	Guilford	Smoky Mountain	
Crossroads	Johnston	VGFW	
Cumberland	Mecklenburg	Wake	
Eastpointe	Neuse	Western Highlands	

### Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Review January 23<sup>rd</sup> checkwrite results. Upcoming checkwrites - February 6, 13, 27.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's. Update on CNDS Race/Ethnicity/Language Project.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Area Programs and Others</p> <p>Area Program Checkwrite Status –review January 23<sup>rd</sup> and 30<sup>th</sup> checkwrite results. Questions and comments about upcoming checkwrites - Feb 6, 13, 27. Agenda items: approve January 14<sup>th</sup> meeting minutes for posting, TPA status. Tim Sullivan to give update on Medicaid mini-modifiers issues. Suspend reports IPKR1951 and IPKR1952 for one week in order to sync IPRS demographics with CNDS. Send names of individuals who need security for SSA Verifications reports to Betty Cogswell by February 5<sup>th</sup>. Area Programs who might be experiencing problems with local DSS offices. Follow-up on action items from last meeting.</p>

Item No.	Topics
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Area Programs questions and comments regarding upcoming checkwrite.  
Concluding remarks from DMH and/or EDS.

(3). Miscellaneous Other IPRS related topics for discussion.

**1. Administration Notes (Division and EDS review):**

**General Discussions and Questions:**

Mini-modifier (IPRS/Medicaid 835) issue was brought to EDS' attention (procedure code not reported in the SVC01 for region 90 claims (adjustments) and region 94 claims (Retro-Medicaid adjustments). EDS will run the first two checkwrites again for those Area Programs that were impacted.

EDS is currently working on the CNDS Race/Ethnicity/Language issue. The Division would like to adopt the new method as opposed to the drop-dead date.

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Item No.	Topics
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2. **Review Results of the Previous Checkwrite:**

Please review the attached checkwrite summary report.

**CSR Prioritization:**

Priority one CSR's were identified for the pre-DB2 release.

**Bug Central:**

There are currently four bugs in customer review (209198, 218327, 216817 and 221388) and two bugs in process/working (227187 and 227771).

**Operations Support (File Maintenance, Security, Help Desk):**

No issues to report at this time.

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3.	<p><b>Administration Notes (10:30am Conference Call to Area Programs):</b></p> <p>Jay Dixon of the Controllers' Office attended the Core Team Meeting scheduled February 4, 2004.</p> <p>Catawba County raised a question regarding the 1993 Account. The Area Program stated that some of their budgets were still open. Rick DeBell stated that the Division will need to obtain a budget approval to reallocate funding (recoupment from the previous year). The Area Program is not required to submit a request for redistribution of funds.</p> <p>EDS will perform follow-up procedures with those Area Programs that have not submitted their consolidated TPA.</p> <p>EDS addressed two issues surrounding the first two checkwrites (mini-modifiers and submission of national codes). EDS is recreating 835's for the Area Programs impacted by the mini-modifier issue (procedure code not reported in the SVC01 (region 90 and region 94 claims). National codes that cross-walked to the new YP9XX procedure codes routed to IPRS instead of Medicaid. When retro-medicare runs the monies should be recouped (shifted) back to IPRS for the claims that are Medicaid eligible.</p> <p>EDS will suspend reports IPKR1951 and IPKR1952 for one week in order to sync IPRS demographics with CNDS.</p> <p>Betty Cogswell asked that the Area Program Coordinators send names of the individuals who will need security for SSA Verification Reports by COB tomorrow. Betty will forward this information to DIRM.</p> <p>DMH IT Services stated that if there are any Area Programs experiencing problems with their local DSS office, please notify Gary Imes and Deborah Merrill via email. The Division has a CNDS Governance Committee meeting, which DSS attends, in February at which time DMH can talk to DSS about issues and concerns Area Programs have with local DSS offices.</p> <p>Mecklenburg will create a compliant 837-file and submit it to EDS next week. The Area Program will send an email to EDS Monday requesting a mailbox prior to submitting the compliant 837 Wednesday.</p>

### Action Items

## Integrated Payment and Reporting System (IPRS)

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Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Lisa and Wanda possible impacts resulting from the merger.	No change	
AI3.	10-22-03	Area Programs that have not sent their consolidated TPA: SE Regional, Davidson, Onslow, Neuse, Durham, Foothills and Riverstone.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

### Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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